



## **Concurrent Enrollment Agreement**

### **Concurrent Enrollment Agreement between MS Clinical Psychopharmacology and PsyD Applied Clinical Psychology**

#### **I. Statement of Purpose**

- a. This Concurrent Enrollment Agreement (the “agreement”) has been entered into by the MS Clinical Psychopharmacology (MS CP) and PsyD Applied Clinical Psychology (PsyD) programs at The Chicago School (the “institution”). The purpose of this agreement is to allow a PsyD student to be concurrently enrolled in MS CP as a degree seeking student when the conditions in Paragraph V are met.

#### **II. Terms and Conditions of Dual Enrollment**

- a. Students will be subject to the required admissions requirements of both the PsyD program and the MS CP program separately. Students taking advantage of any benefits provided under this agreement remain subject to all other institutional policies and requirements not otherwise specifically addressed in this agreement.
  - a. If a concurrently enrolled student requires remediation or to be referred to student conduct, the PsyD program leadership will be responsible for leading the process. Leadership from MS CP must be engaged in the development of any Academic Development Plan (ADP) or Student Community Standards (SCS) referral. The student will comply with requirements of their ADP or outcome of the SCS referral. Dismissal from the PsyD results in dismissal from the MS CP as it is an enrollment requirement for that program. Dismissal from the MS CP does not necessarily result in dismissal from the PsyD.

#### **III. Length of the Agreement**

- a. This agreement shall be valid until December 31, 2030. Thereafter, the agreement will be reevaluated for renewal.
- b. Either degree program may terminate this agreement at any time, following institutional procedures.

#### **IV. Details of Publication of Agreement**

- a. The details of this agreement will reside in the institution’s Academic Catalog and will include the process for concurrent enrollment.

#### **V. Concurrent Enrollment in PsyD Applied Clinical Psychology and MS Clinical Psychopharmacology**



- a. Students must have completed at least 30 credit hours in PsyD Applied Clinical Psychology to qualify for concurrent enrollment in MS CP under this agreement.
- b. In addition to the above requirement, student must also:
  - i. Have a GPA of 3.5 or higher in the PsyD program to enroll in the MS CP program. Student must maintain Satisfactory Academic Progress (SAP) in PsyD to remain concurrently enrolled in the MS CP program. Should the student fail to maintain SAP in PsyD, the PsyD department chair will notify the Registrar and the student will be administratively withdrawn from the MS CP program until permission to resume courses is obtained from both Department Chairs and student has followed The Chicago School re-entry policy.
  - ii. Student must submit a semester-by-semester enrollment plan of PsyD courses and MS CP courses to both Department Chairs for review and approval. The student will develop this with the academic advisors from both programs.
  - iii. A student may be concurrently enrolled with a combined course load of no more than five courses a semester maximum with the typical distribution being three courses in the PsyD program per semester and two courses per semester (one per term) in the MS CP program.

## **VI. Tuition**

- a. Students enrolled in PsyD courses under this agreement will pay the MS CP program tuition rate for MS CP courses and the PsyD program tuition rate for PsyD program courses.

## **VII. Financial Aid – the University will post these notices in the Academic Catalog for full disclosure to students.**

- a. Being enrolled concurrently enrolled in two graduate programs carries a substantial financial burden and the decision should be made with careful consideration of the obligation.
- b. The Office of Financial Aid establishes a standard cost of attendance budget to calculate estimated educational costs. This represents typical costs for students during the nine-month academic year based on anticipated enrollment, dependency status, and living arrangements. One program will host these estimated expenses in the student's COA while the other program's COA will only consist of tuition & fees. Students must meet The Department of Education's (ED) qualifications and be enrolled at least half time in each respective program in order to be eligible for financial aid associated with said program.



- c. Students enrolling in two programs concurrently are required to meet with their Financial Aid representative to review eligibility and costs to ensure the student understands the limits of financial aid as it applies to concurrent enrollment.