



Internal Articulation Agreement

Articulation Agreement between BA Psychology and MA Clinical Mental Health Counseling

I. Statement of Purpose

This Internal Articulation Agreement (the “agreement”) has been entered into by the BA Psychology and MA Clinical Mental Health Counseling programs at The Chicago School (the “institution”). The purpose of this agreement is to facilitate credit articulation and provide a smooth transition from a degree program to a related, higher level degree. The agreement allows advanced BA Psychology students to substitute courses from BA Psychology with courses from MA Clinical Mental Health Counseling as specified in Appendix A, thus reducing the time and cost of degree completion for MA Clinical Mental Health Counseling. It is further recognized that the attached appendix shall describe the approved courses, and the admissions eligibility is specified in Paragraphs V and VI. This agreement identifies all required and equivalent courses.

II. Terms and Conditions of Credit Transfer and/or Degree

- a. The evaluation and transfer of earned college credits and/or degree credits shall be in full compliance with institutional policies and all other state and Federal education policies pertaining to credit transfer. Program specific requirements and/or required courses/degree are listed and defined in Appendix A of this agreement. Students will be subject to the required admissions requirements of MA Clinical Mental Health Counseling. Students taking advantage of any benefits provided under this agreement remain subject to all other institutional policies and requirements not otherwise specifically addressed in this agreement.
- b. It is recommended that BA Psychology students indicate their interest in taking the selected courses in MA Clinical Mental Health Counseling a full year in advance to ensure availability of classes.

III. Length of the Agreement

- a. This agreement shall be valid until December 31, 2027. Thereafter, the agreement will be reevaluated for renewal.
- b. Either degree program may terminate this agreement at any time, following institutional procedures.

IV. Details of Publication of Agreement

- a. The details of this agreement will reside in the institution's Academic Catalog, and will include the process for articulation to another degree program, the specific courses, and the admission eligibility requirements.
- b. Program modifications affecting either program involved in this agreement may require re-evaluation and/or amendment of Appendix A subsequent to implementation.

V. Early Admission into MA Clinical Mental Health Counseling

- a. Student must have completed at least 90 credit hours in BA Psychology to qualify for early admission to MA Clinical Mental Health Counseling under this agreement.
- b. In addition to the above requirement, student must also meet these admission requirements prior to enrolling in any master's degree level courses in the program:
 - i. Have a GPA of 3.0 or higher.
 - ii. Complete a successful admission interview with MA Clinical Mental Health Counseling department chair for all locations (and the CMHC department group interview for the Chicago and Washington DC campuses) to include the student clearly demonstrating their motivation for earning the MA Clinical Mental Health Counseling to include:
 - 1 Student must complete a two-page essay discussing the program's mission and goals as a future clinical mental health counselor.



- 2 Student must submit 3 letters of recommendation.
- 3 Student must submit a current resume.

VI. Automatic Admission into MA Clinical Mental Health Counseling

- a. Students completing the master's level courses listed below in Appendix A with a B- or higher on the first attempt will be auto admitted to the MA Clinical Mental Health Counseling program as long as all other admission requirements as detailed in Paragraph V.b have been met (to include Criminal Background Check)
- b. Master's degree courses taken by a student enrolled in a bachelor's degree program may count toward the graduation requirements of both programs (BA and MA) provided the grade received for the master's level course is a B- or higher (as required by the THE CHICAGO SCHOOL Academic Grade Policy for graduate degrees). Students who earn a grade below a B- on a master's degree course that meets the THE CHICAGO SCHOOL requirements of the THE CHICAGO SCHOOL Academic Grade Policy for a passing grade in an undergraduate course will have the course counted toward the bachelor's degree. For courses with a grade lower than B-, the student will be required to retake the course for master's degree level credit once enrolled the master's degree program. Master's degree courses are graded according to the THE CHICAGO SCHOOL graduate level grading policy.
- c. BA Psychology students qualifying to enroll in MA Clinical Mental Health Counseling courses under this agreement may enroll in some or all of the courses listed in the Appendix A Program Articulation Table.

VII. Enrollment in Master's Level Courses

- a. Student must be accepted into MA Clinical Mental Health Counseling under the terms of this agreement before enrolling in MA Clinical Mental Health Counseling courses.
- b. Conferral of BA Psychology will require a total of 120 credit hours. Up to 12 credit hours may be applied from MA Clinical Mental Health Counseling per Appendix A. Student must apply for degree conferral



once the graduation requirements are met. The standard degree conferral fee will apply.

- c. MA Clinical Mental Health Counseling courses taken while a student in BA Psychology will count toward the graduation requirements of both programs, given grade requirements are met for graduate level courses.

VIII. Tuition

- a. Students enrolled in MA Clinical Mental Health Counseling courses under this agreement will pay the BA Psychology tuition rate for MA Clinical Mental Health Counseling courses while enrolled in BA Psychology.

IX. Appendix A

- a. The following Program Articulation Table contains all academic details of courses and/or degree that are qualified for credit transfer under this agreement.

Appendix A Program Articulation Table

Up to 12 credit hours may be applied from MA Clinical Mental Health Counseling to the completion of BA Psychology.

Course No.	MA Clinical Mental Health Counseling	Credit Hours	Course No.	BA Psychology	Credit Hours
CM500	Introduction to the Counseling Profession and Ethics	3	BA4XX	BA Elective	3
CM507	Theories of Counseling and Psychotherapy	3	BA4XX	BA Elective	3
CM521	Lifespan Development	3	BA4XX	BA Elective	3
CM592	Clinical Mental Health Counseling	3	BA4XX	BA Elective	3

Courses must be taken at the campus at which the student has completed the admission process listed in Paragraph V above.